



# Mohammad Ali Jinnah University, Karachi

## Stationery Requisition Form

Requestor Name: \_\_\_\_\_

Date: \_\_\_\_\_

Department: \_\_\_\_\_

Please issue the following items for use in our office.

S#	Item	Quantity	Issued	Remarks
			(for office use only)	
1.			<input type="checkbox"/> Yes <input type="checkbox"/> No	
2.			<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.			<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.			<input type="checkbox"/> Yes <input type="checkbox"/> No	
5.			<input type="checkbox"/> Yes <input type="checkbox"/> No	
6.			<input type="checkbox"/> Yes <input type="checkbox"/> No	
7.			<input type="checkbox"/> Yes <input type="checkbox"/> No	
8.			<input type="checkbox"/> Yes <input type="checkbox"/> No	
9.			<input type="checkbox"/> Yes <input type="checkbox"/> No	
10.			<input type="checkbox"/> Yes <input type="checkbox"/> No	
11.			<input type="checkbox"/> Yes <input type="checkbox"/> No	
12.			<input type="checkbox"/> Yes <input type="checkbox"/> No	
13.			<input type="checkbox"/> Yes <input type="checkbox"/> No	
14.			<input type="checkbox"/> Yes <input type="checkbox"/> No	
15.			<input type="checkbox"/> Yes <input type="checkbox"/> No	
16.			<input type="checkbox"/> Yes <input type="checkbox"/> No	
17.			<input type="checkbox"/> Yes <input type="checkbox"/> No	

Thank you.

\_\_\_\_\_  
Signature of Requestor

**To : Accounts Department**

Please issue the above requisitioned with reference to the remarks

\_\_\_\_\_  
Akber Durrani

Manager Administration

Date \_\_\_\_\_