



# Capital University of Science and Technology

## CUST Admission Policy

### Admission Policy for Undergraduate Programs

#### Admission

- (1) The University shall invite applications for admissions in various undergraduate academic programs through publication of advertisement.
- (2) The eligibility criteria for admission in an undergraduate program shall be as follows:
  - i. successful completion of at least 12 years of education with relevant subjects as prescribed by the University for an academic program at the time of admission; and
  - ii. qualified the admission test of the undergraduate program, but the applicants who have taken HEC approved test may be exempted from the admission test;
- (3) In case of foreign qualification an applicant shall be required to provide Inter Board Committee of Chairmen (IBCC) certification.
- (4) The admission requirements and roadmap of each undergraduate degree program shall be made available on the University website or in the prospectus published by the University from time to time.
- (5) An applicant awaiting result may apply for admission but if he failed to provide the result before compilation of merit list then his last available result would be used for merit list positioning.

- (6) If a candidate awaiting result fails to provide the result within the time prescribed by the University authorities, or fails to attain the required percentage announced by the University at the time of admission, his/her admission shall stand cancelled.
- (7) Admission in the University shall remain provisional until submission of academic documents by the candidate duly attested by IBCC or HEC or Ministry of Education, as the case may be, and a failure in submission of documents as aforesaid shall result in cancellation of admission.
- (8) The admission shall be awarded on merit based on:
  - i. admission test;
  - ii. earlier academic standing; and
  - iii. interview, if so desired by the department.
- (9) Subject to Clause 1(8), admission of an applicant shall be confirmed on the receipt of prescribed dues within due date as prescribed by the University from time to time.
- (10) If a first semester student (new admission) decides to withdraw from the University after having registered, he/she shall be entitled to:
  - i. full (100%) tuition fee refund:—up to 7th day of commencement of classes;
  - ii. half (50%) tuition fee refund:—from 8th - 15th day of commencement of classes;
  - iii. no fee (0%) refund:—from 16th day of commencement of classes.
- (11) In case of incorrect or forged information or documents, the admission shall be cancelled summarily and no transcript shall be issued.
- (12) A candidate seeking admission or admitted in the University shall abide by all its rules, regulations and policies published from time to time.

## **Admission Policy for MS/M.Phil Programs**

### **Admission Requirements**

- (1) The eligibility criteria for admission in the MS/MPhil Program shall be as follows:

- i. A qualifying degree (Bachelor or equivalent degree having sixteen years of education or four year education after Higher Secondary School Certificate) in the relevant discipline;
  - ii. At least 2.0 (on the scale of 4.0) Cumulative Grade Point Average (CGPA) in the qualifying degree or 50% aggregate marks if the qualifying degree is earned from an annual system; and
  - iii. Qualify university admission test or HEC approved test with minimum 50
- (2) In addition to the requirements mentioned under (1) above an applicant who has obtained the qualifying degree from abroad shall provide an equivalence certificate from the Higher Education Commission (HEC) of Pakistan.
- (3) An applicant who has already completed a part of credit hours of MS/MPhil Program in another HEC recognized University may be eligible for admission: Provided that only a maximum of four courses (12 Credit Hours), which are relevant to the applicants' proposed degree program and having grades B or higher, may be considered for credit transfer: Provided further that the University shall have the exclusive right to accept or reject the request for credit transfer.

## **Admission Policy for PhD Programs**

### **Admission Requirements**

- (1) An applicant desirous for admission in a PhD program shall be required to meet the following minimum eligibility criteria:
  - i. MS/MPhil degree in the relevant discipline from a degree awarding institution recognized by the Higher Education Commission (HEC) of Pakistan;
  - ii. At least 3.0 (on the scale of 4.0) Cumulative Grade Point Average (CGPA) in the MS/MPhil degree or 60% aggregate marks if the degree is earned from an annual system; and
  - iii. Qualify University admission test or HEC approved test with minimum 60% marks.
- (2) A PhD applicant having MS/MPhil degree from abroad shall submit an equivalence certificate from the HEC indicating his/her academic eligibility for admission in the PhD program.

- (3) An applicant who has already completed a part of PhD credit hours (Cr. Hrs.) in another HEC recognized University may be eligible for admission subject to the following conditions:
  - i. no transfer of Cr. Hrs. against research work shall be made; and
  - ii. the University shall have the exclusive right to accept or reject the request for transfer of Cr. Hrs. against course work.
- (4) The admission of an applicant in the PhD program shall be subject to the approval of the board of advanced studies and research (BASR).